



The Indian Orthodox Church CLG (St. Thomas Indian Orthodox Church)

Malankara House, Old Lucan Road, Palmerstown, Dublin 20, D20 VP97, Ireland.
Charity Reg. No - 17764

GDPR –Data protection Compliance form for Parish Office bearers & Priest

This form to be completed by ex-office bearers (Managing Committee Members) at the handover meeting or by a Priest transferring one Parish to another who had access to personal information of the parish.

Name	
Position Held	
Period in Office	
Postal Address	

I confirm that, upon completion of my period of office, all data held by me has been securely handed over or transferred to the Data Controller (Vicar / Secretary / Data Protection Lead).

I further confirm that I no longer have any form of access to the personal data of any data subject who is a member of The Indian Orthodox Church.

I also confirm that all copies of members' personal data or information, in any format (electronic or hard copy), have been securely removed and destroyed.

Signed: _____ Dated: _____

For Office Use only

Received By : _____

Date _____

Processed By: _____

Date _____

THIS COMPLETED FORM MUST BE KEPT IN A FOLDER MARKED 'GDPR COMPLIANCE' AND MADE AVAILABLE FOR AUDIT PURPOSES